

OFFICE OF THE DISTRICT & SESSIONS JUDGE, JALANDHAR

PUBLIC NOTICE

Applications strictly in the prescribed performa, are invited to fill up following posts along with attested copies of relevant testimonials, two recent passport size photographs, out of which one should be pasted on the application form. Last date and time for receipt of application in this office is 13.10.2017 up to 5.00 P.M.

Post	No of Posts	Scale	Qualification	Age
Peon (including Peon, Orderly, Waterman, Chowkidar, Mali etc.)	Total -19 General- 10 Sportsman (Gen.) - 01 S.C - 04 B.C - 01 PH - 01 Ex. Servicemen - 02	Rs.4900-10680-+1300/- Grade Pay (Pay will be granted as per Punjab Government letter No. 7/204/2012-4FPI/66 dated 15.1.2015 and further revised vide Punjab Govt. letter no. 7/204/ 2012 - 4FPI/ 1049 dated 21.12.2015 or as admissible from time to time.)	Middle Pass and should have the knowledge of Punjabi	18 to 37 years as on 01.09.2017 with relaxation in age to the reserved categories as per Punjab Govt. instructions.
Sweeper	SC - 01			

Venue and schedule for checking of testimonials/Interview will be notified later on the website of this office i.e. "ecourts.gov.in" (Jalandhar Page). No separate letters will be issued for the same, as such the candidates are advised to check the website in routine for further information.

NOTE :-

1. At the first instance efforts will be made to fill up maximum number of posts by absorbing the eligible retrenched/surplus employees of Judicial Department
2. All the candidates must bring the original testimonials with them at the time of interview. No TA/DA will be given to candidates appearing in interview.
3. The posts of reserved category will be offered to the candidates of General category in case no suitable candidate from the reserved category is found available.
4. The number of posts may vary. In case of any administrative reason arising later on, the interview for the aforesaid posts can be cancelled/postponed and this office will not be responsible for the same. However, notice in this regard will be notified on official website of this Office.
5. Merely satisfying the eligibility criteria do not entitle a candidate to be selected. The undersigned reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.

6. While mentioning marks obtained in the Educational Qualification column of the application form grades should be converted in to percentage by the applicant himself/ herself as per criteria of the concerned board/ university/ equivalent institution and copy of the said criteria should also be enclosed with the application form.
7. In case the candidate having experience of the work of Orderly/ Peon, he should attach attested copy of experience certificate from the concerned department.
8. The incomplete applications and all those received after 5:00 PM on 13.10.2017, either by post or otherwise shall not be entertained.

Sd/-
District & Sessions Judge
Jalandhar

Encl: Application Performa

Endst. No. **13634-38**

Dated **22.09.2017**

1. All the District & Sessions Judges, in the State of Punjab, through e-mail with the request to obtain and send the applications along with service record of retrenched/surplus officials, if any to this office on or before the date mentioned above.
2. The District Employment Officer, Employment Exchange Jalandhar, Nakodar, Phillaur for sending the list of eligible candidates mentioning the details as required in the enclosed Application Performa by the last date mentioned above. If list is not as desired same will not be considered.
3. All the Judicial Officers of this Sessions Division to display the notice on the notice board of their respective Courts.
4. The District Sainik Welfare Officer, Ladowali Road, Jalandhar.
5. Detailed Advertisement be displayed on the Website of this Sessions Division.

Sd/-
District & Sessions Judge
Jalandhar

DISTRICT & SESSIONS JUDGE, JALANDHAR

APPLICATION FOR THE POST OF _____

(Post applied for should be filled in the Blank column, in case not filled, application will be considered for the post of Peon)

1	Name (in Block Letters)	_____	Recent Passport Size Photograph
2	Father/Husband's Name	_____	
3	Date of Birth (Attach proof)	_____	
4	Category (Attach proof for reserved category)	_____	
5	Nationality	_____	
6	Communication Address	_____	
7	Contact No. (Mandatory)	_____	

8 Knowledge of Punjabi/ Hindi
up to Middle Standard
(Tick Yes or No)

Punjabi Yes / No
Hindi Yes / No

9 **Educational Qualification (Middle Standard onwards)**

<i>Name of Examination</i>	<i>Board/ University/ Equivalent Institution</i>	<i>Year of passing</i>	<i>Marks secured</i>	<i>Total Marks</i>	<i>% age of marks</i>
Middle (8 th) Matriculation (10 th)					

NOTE: GRADES SHOULD BE CONVERTED IN TO PERCENTAGE AS PER CRITERIA OF THE CONCERNED BOARD/ UNIVERSITY AND COPY OF CRITERIA SHOULD BE ENCLOSED.

10. Special Skill _____

11. Experience, if any _____
(Column not filled or if the information filled is irrelevant same will be treated as "No" or "N.A" as per the details demanded in the column.)

Declaration:-

I have read the terms and conditions of the Advertisement and agree to the same. I hereby certify that the above said particulars are correct and true to the best of my knowledge and nothing have been concealed therein and in the case found false, my candidature will be liable to be rejected.

Place: _____
Date: _____

Signature of the Applicant